

Dear Parent(s),

We are pleased to announce that ALL St. Bernadette students are now eligible for a state scholarship, regardless of income!

How to Apply:

1. Complete the Income Verification using the ONLINE portal.
 - Use this website to create an account and submit income verification: <https://safe.ode.state.oh.us/portal>.
 - On your own, you will need to submit income verification with supporting documentation. Appropriate documents are outlined on page 4 of the Income Verification Form depending on your employment. If the reviewers need more information, the EdChoice Office will reach out to you via email once they review it. NOTE: The Income Verification Form is a “worksheet” that shows you what information you need. THIS PROCESS NEEDS TO BE DONE ONLINE – NOT SENT VIA POSTAL MAIL.
 - Here is a [video tutorial](#) for using the Income Verification website.
2. Documents to bring to the St. Bernadette Parish Office:
 - [EdChoice Request Form 2023-24](#) – Please print this, complete and do not leave any blank spaces.
 - ***For families with multiple children enrolled at St. Bernadette School, please complete a separate request form for each of your children.***
 - Copy of Birth Certificate of student
 - Proof of Address/Utility bill (gas, water, electric) Utility Bill Example (If utilities are not in parent’s name, see “Address Verification” section on Request Form)

All request forms and supporting documents must be dropped off at the Parish Office by Friday, August 25th at the following times:

- Monday - Friday, 10am - 4pm
- Saturday, 9am-2pm

A Power of Attorney form must be signed by a parent in the Parish Office in order for the Parish to credit the check to your child/ren’s tuition. Without the Power of Attorney, the parish cannot deposit the check into the parish accounts toward tuition payments.

Once we receive your completed EdChoice Scholarship Request Form, we will upload it and your supporting documents to the Ohio Department of Education for review.

Thank you for your timely attention to this process as together we make your child's education more affordable!

If you have any further questions, please contact the Parish Finance Office at (440) 734-1300 or egan@stbern.net.